



NEW BRUNSWICK JUNIOR HOCKEY LEAGUE

CONSTITUTION & BY-LAWS



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ARTICLES

Article I - Name

- 1.1 This organization shall be known as the “New Brunswick Junior Hockey League”, hereinafter referred to as the “NB-JHL” and/or the “League”.
- 1.2 The League constitution shall have authority over everything pertaining to its own League provided it is not contrary to the constitutions of Hockey New Brunswick and/or Hockey Canada.

Article II – Purpose and Objectives

- 2.1 The aims of the League are to foster and encourage junior hockey in the province of New Brunswick, to secure the enforcement of the rules of the game and to supervise and carry out contests within the League to eventually declare a League champion.
- 2.2 The League shall determine a representative to participate annually at Regional Championships at the Junior “B” and Junior “C” levels, if available.
- 2.3 The League shall operate for the purpose of providing an opportunity for young persons, (HC junior ages) to develop their hockey skills, character and competition with their peers. The League shall encourage players to continue their education and League schedules shall take into consideration school examinations and those players with work commitments. Healthy competition will broaden the player's understanding of how to deal with competition, conflict, success and failure in the future.

Article III - Membership

- 3.1 The League and its member teams shall be members of HNB and shall be governed by and subject to the respective constitutions, by-laws and regulations of the League, Hockey NB, Hockey Canada and the New Brunswick Junior Hockey Commission.
- 3.2 Application for membership to the NB-JHL must be in writing addressed to the Executive Council through the President, expressing compliance with and adherence to the Constitution, By-Laws and Rules and Regulations of the League accompanied by the requisite fee, if any, as set out in Section 11 of the NB-JHL Operations Manual. Such application must be received by the President on or before **April** 1st of the current season.
- 3.3 Prior to addressing any new application for membership in the NB-JHL, such application must pass through the approval process as set out by the NB Junior Hockey Commission. Only once such approval has been gained will the Executive Council vote on acceptance to the League.
- 3.4 The Executive Council shall accept or reject the application by two-thirds (2/3) majority of the members present and voting, a quorum being present, and its decision shall be final.



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- 3.5 Membership shall be renewed annually with the payment of dues, as prescribed from time to time, by the League and as set out in Section 11 of the NBJHL Operations Manual.
- 3.6 Membership shall be subject to suspension or forfeiture in the event of failure to comply with any written decree of the Executive Council, expressly stipulated in writing that any written decree of suspension or forfeiture, when affirmed by a majority of the Executive Council, shall be final and binding, but subject to appeal to the New Brunswick Junior Hockey Commission within 72 hours.
- 3.7 Any team or club in good standing may apply in writing for a leave of absence from the League for a period of not more than one (1) season. Any team granted a leave of absence for one year (maximum) must continue to pay League fees to maintain voting rights and membership and must be paid by assigned date during the current playing season. Teams failing to indicate their return to league play by the Annual General Meeting of the League shall have their franchise forfeited and dissolved.
- 3.8 Any member team not in good standing or financially in arrears with the league or HNB may be suspended from further play. They may be granted a leave of absence for a time period recommended by the league executive to remedy their situation.**

Article IV - Governance

- 4.1 The League shall be governed by an Executive Council which shall hold meetings in accordance with the by-laws and will establish the policies of the League, and uphold the Constitution, By-Laws and Regulations, as provided herein. The executive council shall consist of one governor from each member team of the League, together with the League's President, the Vice-President and the Secretary/Treasurer. The President shall preside at all League meetings.
- 4.2 The Officers of the League shall be a President, a Vice President, and a Secretary. The Officers shall be non- voting members of the Executive Council.
- 4.3 Each member team shall appoint an individual as a governor of the league and one alternate. Any member of a team's coaching staff is not acceptable as a Governor or as an alternate.
- 4.4 In the event of a Governor or an alternate being unable to attend a meeting, the member team may appoint, by communication with the Secretary or President, an alternate Governor to represent it at such a meeting with all the powers of a Governor.
- 4.5 Any member team may, at any time in writing, revoke its Governor and appoint another Governor to represent it.



Article V - Amendments

- 5.1 Amendments to the constitution can be made only at the League's annual meeting, after specific notice in writing to the President or Secretary/Treasurer clearly outlining the proposed amendment and then only by a two-thirds (2/3) majority of the members voting.
- 5.2 Such notice in writing must be received by the President or Secretary/Treasurer at least twenty-one (21) days prior to the date of the annual meeting.
- 5.3 The President or Secretary/Treasurer shall communicate all such proposed amendments or alterations to the executive committee and to the President and Governor of each member team at least 14 days prior to the date of the annual meeting.
- 5.4 Amendments or alterations in the constitution and/or by-laws made at an annual League meeting shall take effect immediately.



BY-LAWS

By-Law One - Financial

- 1.1 Prior to **July** 1, each team shall pay an annual performance bond to the League as set out in Section 11 of the NBJHL Operations Manual.
- 1.2 Prior to **July** 1, each team shall pay an annual administration fee to the League as set out in Section 11 of the NBJHL Operations Manual.
- 1.3 All teams must pay to Hockey New Brunswick such fees as determined by HNB for membership dues, insurance premiums, assessments, inter-branch transfer fees and any other sums as may be determined by HNB in order to operate a Junior Hockey team in the province of New Brunswick.
- 1.4 No team or club shall be entitled to compete in the League Regular season or playoffs Championship; nor to be represented at any League Meetings or to have any privileges of the League until its annual fees and fines, if any, have been paid.
- 1.5 Fine(s) levied upon teams or clubs shall be paid within fifteen (15) days of notification.
- 1.6 The payment of ice rental, security, off-ice officials, referees, and any cost to hold the game is the direct responsibility of the home team.
- 1.7 Honorariums and/or pre-approved expenses for the Officers of the League shall be approved annually by the Executive Council prior to the start of the season.
- 1.8 The President and Vice-President shall be eligible for reimbursement of expenses when on official League business as per the schedule set as set out in Section 11 of the NBJHL Operations Manual.

By-Law Two – Executive Officers - Duties and Powers

- 2.1 The President is the Administrator of the League and shall supervise the Vice-President(s) and League Officers and Executives.
- 2.2 The President shall preside over all meetings of the League, Officers and Executives.



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- 2.3 The President and Vice-President(s) shall be elected annually at the annual meeting and in the event of a vacancy of these offices; the vacancy may be filled by the executive committee or the HNB Junior Hockey Commission. These officers must be elected by an absolute majority of 50% plus one of the eligible votes. If no winner is declared on the first ballot, the candidate with the fewer votes will be eliminated from the second ballot, and so on, until one candidate obtains an absolute majority.
- 2.4 The President shall appoint the Secretary/Treasurer with the approval of the League executive council.
- 2.5 The President shall exercise such duties and powers as conferred upon them by the constitution and by-laws. The President shall exercise all duties and powers of the executive council when it is impossible to obtain a vote of his executive council in case of emergency.
- 2.6 The President or designate (member of executive) shall have the power to fine or suspend any player, coach, manager, person, team, team member or individual for any breach or violation of any of the provisions of the constitution, by-laws, regulations, rules or any decision or ruling of the executive council, or for conduct detrimental to the League on or off the ice. The President shall have the power to impose such suspension and/or fine in respect of any matter or incident which may occur at any time whether having to do with a game of any kind (exhibition or regularly scheduled) or otherwise.
- 2.7 The President's duties shall include, but not be restricted to the following:
- a. Providing regular reports to the League Executive and periodic reports to the members regarding matters of the League.
 - b. Representing the League at meetings and in communications with Hockey NB and Hockey Canada, provided that if the President is unable to do so, he will appoint a delegate in his place.
 - c. Assisting in recruiting for new member teams.
 - d. Representing and promoting the League to educational institutions and to the general public in order to further the objectives of the League.
 - e. Delegating the Vice-Presidents such duties as the President deems fitting and helping the Vice-President(s) enforce disciplinary measures for misconduct of member Teams, officials or players as set forth in the Rules and Regulations of the League, of HNB or HC.
 - f. Making regular visits to the venues of ALL member teams.
 - g. Act as a co-signing authority for all payments made by the League.
- 2.8 The Vice-President's duties shall include, but not be restricted to the following:
- a. A Vice-President as designated by the President shall act for the President in his absence and shall have all powers vested in the President.
 - b. To draw up the League schedule or appoint a scheduler to draw up the League schedule.
 - c. The Vice-President shall perform other duties as is necessary from time to time.
 - d. Act as a co-signing authority for all payments made by the League.



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- 2.9 All Vice-Presidents shall make up the DISCIPLINE COMMITTEE which will deal with all League reprimands, fines, suspensions and other discipline, as set out by the League Rules and Regulations and HNB and HC Rules and Regulations.
 - 2.10 The Secretary/Treasurer shall perform all secretarial duties, attend all meetings as designated by the President and assist in other general duties as the need arises; receive and distribute all funds received from any source in payment of fees, performance bonds, fines, and deposit same in a chartered bank as selected by the executive council.
 - 2.11 The Secretary/Treasurer shall prepare the annual Financial Statement, which shall be presented to the members of the executive council at the annual meeting.
 - 2.12 The Secretary/Treasurer shall act as a signing authority for all payments made by the league.
 - 2.13 A selection committee shall be set up each year before the end of MAY, comprised of 1 representative from each team, with the task of choosing a slate of officers prior to the annual League meeting for the up-coming season. A chair for the selection committee shall be chosen from among committee members.

By-Law Three – Fiscal Year

- 3.1 The fiscal year of the League shall be the period from 01 May in any year, to 30 April of the following year.

By-Law Four - Meetings

- 4.1 All League meetings shall be called on order of the President.
- 4.2 The New Brunswick Junior Hockey League shall hold an annual meeting within 2 months after the end of each fiscal year with the exact time and place to be set by the President.
- 4.3 Special League meetings shall be held when deemed necessary by the President. All special meetings shall be held at a time and place designated by the President. Reasonable notice of such special meetings shall be given to members of the executive council.
- 4.4 At all meetings, a quorum shall consist of 50% plus 1 present and entitled to vote.



4.5 All League meetings shall be governed by the *Robert's Rules of Order*.

Regular Meeting:

Welcome	Correspondence Review
Identify Voting Delegates	Suspension and Fine Review
Minutes of Last Meeting	New Business
Business Arising From Minutes	Adjourn
Reports - Finance	

Annual meeting:

Welcome	Correspondence Review
Identify Voting Delegates	Suspensions and Fine Review
President's Report	Performance Bond and Administrative Fee
Minutes of Last Annual Meeting	Election of Officers
Business Arising From Minutes	New Business
Reports - Vice-President(s)	Adjourn
- Finance	

By-Law Five - Voting

- 5.1 At Annual, regular and special League meetings, each member team in good standing shall be entitled to 1 vote.
- 5.2 No proxy votes shall be allowed.
- 5.3 The President shall only cast a vote in the case of a tie.
- 5.4 Voting shall be by a show of hands unless a meeting decides upon a secret ballot.
- 5.5 Voting at elections when an officer or position is contested shall be by secret ballot.
- 5.6 Voting on application of new member teams shall be by secret ballot and shall be decided as set out in the constitution and by-laws of the League.
- 5.7 Voting privileges of a member team which has suspended its playing activities for the current year shall be likewise suspended although their representatives may attend League meetings if invited.



By-Law Six - Committees

6.1 Protest Committee

The Protest Committee shall be chaired by the President and include the Vice-President and one other resource person not implicated with any League member team. The result(s) of their protest decisions may be appealed through Hockey NB following the proper rules and procedures as set out in the HNB and Junior Commission constitution and by-laws.

6.2 Disciplinary Committee

The League Disciplinary Committee shall consist of the League President and the Vice-President(s). They will levy suspensions and fines in accordance with the constitution, by-laws, rules and regulations of the League, Hockey New Brunswick and Hockey Canada.